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CORRESPONDENCE FOLLOWING THE COMMITTEE MEETING

Committee ECONOMY & CULTURE SCRUTINY COMMITTEE

Date and Time of Meeting THURSDAY, 12 JANUARY 2017, 4.30 PM

Please find below correspondence send by the Committee Chair following the meeting, together with any responses received.

For any further details, please contact scrutinyviewpoints@cardiff.gov.uk

9 **Correspondence Following Committee Meeting** (*Pages 1 - 10*)

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Fy Nghyf / My Ref: NRS/NH/PBr/12.01.17

Dyddiad / Date: 13 January 2017



Councillor Peter Bradbury
Cabinet Member: Community Development, Co-operatives & Social Enterprise
City of Cardiff Council
County Hall
Cardiff
CF10 4UW

Dear Councillor Bradbury

ECONOMY AND CULTURE SCRUTINY COMMITTEE – 12 JANUARY 2017

Thank you for attending the January meeting of the Economy and Culture Scrutiny Committee, where we undertook pre decision scrutiny of proposals for the provision of Library Services at Cardiff Royal Infirmary. I would be grateful if you could also pass on the thanks of the Committee to Sarah McGill for her presentation and for addressing the questions that arose during the meeting. The Committee had a few comments and observations, which are set out below.

As mentioned during the meeting, the observations given represent the majority view of members of the Committee, which I chaired in the absence of Cllr Rod McKerlich, and I will write separately to you to convey my own views as Ward Member for Adamsdown.

Provision of Library Services at Cardiff Royal Infirmary

Members of the Committee wish to congratulate you for identifying a solution for the replacement of library services previously available at the Roath Library building. We note that the area has been without a permanent library for over two years and are conscious that you have been working to secure a permanent solution to this issue for some time. The Committee feels that these proposals have the potential to deliver an innovative solution at a difficult time. The Committee was also pleased to see that the Council is working in partnership with other providers of public services, in this case the Cardiff and Vale University Health Board, and hope this collective approach will create an improved experience for members of the public.

The Committee notes that this is intended to be the long term solution for the provision of library services to this area of the city, and recognise that the significant investment being made by UHB demonstrates a commitment to creating a permanent Health & Wellbeing Centre at this location.

Members also note that the report to Cabinet seeks approval to undertake consultation on the re-provision of library services to Cardiff Royal Infirmary and to

implement the proposals following this consultation exercise. We are pleased that a commitment is being made to seek the views of local residents and trust that these views will be used to shape the final proposals that come forward. Members of the Committee would be interested to receive a copy of the consultation results and the final proposals following it – please could these be shared with the Principal Scrutiny Officer when available.

When considering items proposing services from a new location, Members of the Committee feel it would be useful to visit the site in question, allowing us to understand the proposals more fully and to imagine how services could be run from it. We appreciated the floor plans provided during the meeting, but felt we were not able to fully appreciate the space available for library services and café. In future, please could consideration be given to arranging a site visit prior to such items coming to Committee, or failing this, more comprehensive photos and diagrams be provided for comparison?

I would be grateful if you would consider the above comments, observations and recommendations, and look forward to receiving your feedback.

Regards,

A handwritten signature in black ink, appearing to read 'Nigel Howells', with a long, sweeping flourish extending to the right.

Councillor Nigel Howells
Acting Chairperson, Economy and Culture Scrutiny Committee

cc Sarah McGill – Director, Communities Housing and Customer Services
Cabinet Support Office
Members of the Economy and Culture Scrutiny Committee.



Fy Nghyf / My Ref: **CM36698**

Dyddiad / Date: **18th January 2017**

Councillor Nigel Howells
C/O Member Services
County Hall
Atlantic Wharf
Cardiff
CF10 4UW

Annwyl/Dear Councillor Howells

Economic & Culture Scrutiny Committee - 12th January 2017
Provision of Library Services at Cardiff Royal Infirmary

Thank you for the opportunity to present to Committee and for your letter dated 13th January 2017.

It is pleasing to see this Committee shares our vision for Cardiff Royal Infirmary to provide a permanent solution for library services previously provided at the Roath Library Building.

The views of local residents will be key when designing the final proposals and we will share the results of the consultation with this Committee as soon as they are available.

I acknowledge that on this occasion the floor plans provided at the meeting were not sufficient for members to fully imagine how well the space can be utilised. In the future, where it is possible and appropriate, we will work with the Principle Scrutiny Officer for Committee members to visit sites or provide more comprehensive photos.

Thank you once again for your letter and support of the proposals.

Yn gywir,
Yours sincerely,

Y Cyngorydd / Councillor Peter Bradbury
Aelod Cabinet Dros Datblygu Cymunedol, Mentrau Cydweithredol a Mentrau Cymdeithasol
Cabinet Member for Community Development, Co-operatives & Social Enterprise

ATEBWCH I / PLEASE REPLY TO :

Swyddfa Cymorth Y Cabinet / Cabinet Support Office, Ystafell / Room 518, Neuadd y Sir / County Hall
Glanfa'r Iwerydd / Atlantic Wharf, Caerdydd/Cardiff, CF10 4UW
Ffon / Tel: (029) 2087 2598

Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn sicrhau ein bod yn cyfathrebu â chi yn eich dewis iaith boed yn Gymraeg, yn Saesneg neu'n ddwyieithog dim ond i chi roi gwybod i ni pa un sydd well gennych. Ni fydd gohebu yn Gymraeg yn creu unrhyw oedi.

The Council welcomes correspondence in English and Welsh and we will ensure that we communicate with you in the language of your choice, whether that's English, Welsh or bilingual as long as you let us know which you prefer. Corresponding in Welsh will not lead to any delay.

make the difference | gwnewch wahanïaeth

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Fy Nghyf / My Ref: NRS/NH/DD/12.01.17

Dyddiad / Date: 20 January 2017



Councillor Daniel De'Ath
Cabinet Member: Skills, Safety, Engagement & Democracy
City of Cardiff Council
County Hall
Cardiff
CF10 4UW

Dear Councillor De'Ath

ECONOMY AND CULTURE SCRUTINY COMMITTEE – 12 JANUARY 2017

Thank you for attending the January meeting of the Economy and Culture Scrutiny Committee, where we considered an item on Adult Community Learning. I will be grateful if you could also pass on the thanks of the Committee to Isabelle Bignall and John Agnew for their presentation and for addressing the questions that arose during the meeting.

Adult Community Learning Annual Performance 15/16

Members of the Committee wish to congratulate you on another year of impressive results across the Learning for Work programme. We were pleased to be informed that the Council's provision of courses has exceeded all targets and that collectively the Cardiff and Vale Community Learning Partnership delivered impressive results. Against a backdrop of significant shortcomings identified by Estyn in 2013 these results are particularly welcome.

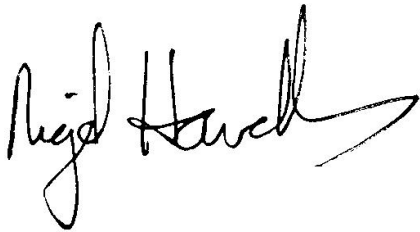
During the meeting Members were informed of individual success stories behind these figures, with some learners securing employment, work placements or moving on to university provided courses. We appreciated hearing real life examples of the impact these courses can have and support you in the ambition to promote these success stories. We hope this promotion can generate further interest in the service and boost enrolment figures across the Partnership.

As discussed during the meeting, Members would be interested to see a mapping of the Learning for Life courses, allowing us to understand which areas of the city have the greatest uptake, and also receive an age profile breakdown of those participating in courses. It was indicated by officers that this could be produced relatively easily, and we request that this information is shared with the Principal Scrutiny Officer for distribution to the Committee. We also wish to request that this information is included in papers or presentations when we next consider this topic in 2018.

Members note that there is an aspiration to place increased focus on the Learning for Life programme. We understand that the programme is self-funded but extra efforts are required to generate additional income that can be reinvested in service improvement. We look forward to reviewing progress in this area when we consider the 16/17 results.

I would be grateful if you would consider the above comments, observations and recommendations, and look forward to receiving your feedback.

Regards,

A handwritten signature in black ink, appearing to read 'Nigel Howells'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Councillor Nigel Howells
Acting Chairperson, Economy and Culture Scrutiny Committee

cc Sarah McGill – Director: Communities, Housing and Customer Services
John Agnew – Corporate Customer Services Manager
Cabinet Support Office
Members of the Economy and Culture Scrutiny Committee

Fy Nghyf / My Ref: NRS/NH/PB/12.01.17

Dyddiad / Date: 20 January 2017



Councillor Phil Bale
Leader, City of Cardiff Council
County Hall
Cardiff
CF10 4UW

Dear Councillor Bale

ECONOMY AND CULTURE SCRUTINY COMMITTEE – 12 JANUARY 2017

Cardiff Capital Region City Deal

Thank you for attending the January meeting of the Economy and Culture Scrutiny Committee, where we considered an item on the Cardiff Capital Region City Deal. I will be grateful if you could also pass on the thanks of the Committee to all the officers involved at the meeting for their presentation and addressing the questions that arose. The Committee had a few comments and observations which are set out below.

Following our previous consideration of the Cardiff Capital Region City Deal in March 2016, the Committee stressed the importance of robust governance arrangements to underpin the agreement across the 10 local authorities. Members were pleased to be informed at the meeting that high importance is being placed on establishing a Joint Working Agreement, which amongst other things seeks to create a Joint Cabinet, delegate powers and decision making, agree financial principles and put in place penalties for termination. We agree that this JWA should be in place before substantial amounts of money are committed by each local authority.

Members of the Committee are conscious that there will be a substantial amount of finance available for projects in the region, and feel it is important that a structure is put in place to apportion this money to projects that will add the most value to the region. During the meeting we were informed that an Assurance Framework is being developed to establish decision making processes for project evaluation and approval, and set requirements for robust Business Cases to support any proposed project. The Committee feels it is imperative that this Framework is agreed, alongside the Joint Working Agreement, prior to any commitment to projects or allocation of finances. This will not only signal to the UK and Welsh Governments that money will be allocated appropriately, but also ensure that a programme of projects is developed that will deliver maximum economic impact for the Cardiff Capital Region.

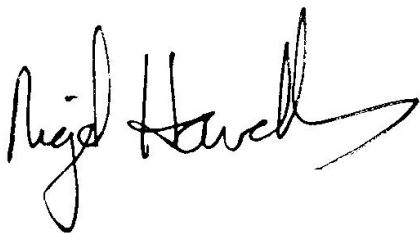
We note that agreement for the JWA and Assurance Framework will be sought in the coming months, in preparation for all local authority administrations to press ahead with project discussions and delivery following the Local Government Elections in May 2017.

We welcomed the discussion of Scrutiny arrangements and understand it is proposed that a Joint Committee is established, comprising of one elected Member from each local authority involved. Our understanding is that it will be up to each authority to decide how this scrutiny position will be allocated, and while we remain open minded about this, we wish to stress that we do not feel it appropriate for Cardiff's Scrutiny representative be in a Cabinet or Assistant Cabinet position. With regard to Cardiff Council's Scrutiny Committees, we were pleased to be informed that the existence of a Joint Committee will not limit the ability of other Committees to consider projects and proposals affecting residents of Cardiff that fall under their respective terms of reference.

As an aside, Members of the Committee note your comments regarding the potential for Cardiff to become a worldwide centre of excellence for Compound Semiconductor Components, noting that IQE are a global leader in this field with its headquarters in Cardiff. It is unlikely the Committee will find room to consider this topic this side of the election, but we will ensure it is included within proposals for the 17/18 Committee Work Programme.

I will be grateful if you would consider the above comments, observations and recommendations, and look forward to receiving your feedback.

Regards,

A handwritten signature in black ink, appearing to read 'Nigel Howells', with a stylized flourish at the end.

Councillor Nigel Howells
Acting Chairperson, Economy and Culture Scrutiny Committee

cc Paul Orders – Chief Executive
Neil Hanratty – Director, Economic Development
Davina Fiore – Director, Governance and Legal Services
Members of the Economy and Culture Scrutiny Committee
Cabinet Support Office

**SWYDDFA'R ARWEINYDD
OFFICE OF THE LEADER**

Phil Bale
Arweinydd Cyngor Dinas Caerdydd
Leader of the City of Cardiff Council



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Fy Nghyf / My Ref: CM36778

Eich Cyf / Your Ref:

Dyddiad / Date: 25 Jan 2017

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Cllr Nigel Howells
C/O Member Services
County Hall
Atlantic Wharf
Butetown
Cardiff
CF10 4UW

Annwyl / Dear Cllr Howells,

Thank you for inviting me to the Economy and Culture Scrutiny Committee of the 12th January and for your letter dated 20th January.

With regard to the issues you have raised, I can confirm that a Joint Working Agreement will be in place before any substantial funds are committed by local authorities to the Joint Cabinet. Furthermore, individual council contributions will only be accessible to the Joint Cabinet once a business plan, including key projects, has been agreed by all ten councils. I can also confirm that the Assurance Framework will be in place before any funds are committed. The framework outlines the processes for the approval of projects, as well as the requirements in terms of the development of appropriate business cases for projects.

In terms of the issue of regional Scrutiny, I will also ensure that the more detailed discussions in how this is established will involve the relevant Scrutiny chairs in Cardiff. I believe that this is a very important function for the Joint Cabinet, and will help in the development of the new governance arrangements for the city-region.

I will also ask officers to liaise with the Scrutiny office to include a topic on the Compound Semiconductor cluster in Cardiff at a later date.

Please pass on my thanks to the Economy and Culture Scrutiny Committee members. As ever the meeting was impeccably chaired, and enables a good level of discussion into issues that will have a significant impact on the lives of people in Cardiff.

Yn gywir,
Yours sincerely,

**CYNGHORYDD / COUNCILLOR PHIL BALE
ARWEINYDD, CYNGOR DINAS CAERDYDD
LEADER, THE CITY OF CARDIFF COUNCIL**

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